



SIXTH SCHEDULE

A. Direct Sales Guidelines

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A Grower or a grower miller who has secured an overseas Buyer for the coffee, shall:

1. Store coffee for direct sales at designated warehouses.
2. Enter into a direct sales contract in the format prescribed under these guidelines and shall lodge the contract with the Authority for registration and approval.
3. Submit to the Authority a sample of 250gm of the said coffee for quality analysis and for arbitration purposes.
4. Have the coffee inspected by the Authority, in order to ascertain the quality, quantity and the value and for approval of the contract.
5. Be issued with an inspection certificate for every coffee consignment declared to the Authority for direct sales to ascertain the coffee quality. The inspection certificate shall be one of the requirements for clearance of direct sales exports.
6. The Authority liquorer shall conduct quality analysis and assess the price offered, undertake price comparisons with the prices prevailing at the exchange for coffees of the same quality and grade and keep the growers accordingly informed.
7. The direct sales price offered shall not be in any case lower than the exchange Prevailing prices.
8. Ensure the overseas buyer remits full payment before shipment is undertaken.
9. Apply to the Authority for;
 - (a) Export clearance;
 - (b) ICO certificate
 - (c) KEPHIS certification;
 - (d) Movement permits
 - (e) Quality certificate; and
 - (f) Any other necessary clearance.
10. Appoint an agent for purposes of logistics and other processing requirements related to coffee exports where applicable.
11. Remit monthly returns to the Authority on Direct sales undertaken.